



Republic of the Philippines  
**Department of Education**  
MIMAROPA REGION  
SCHOOLS DIVISION OF MARINDUQUE

Department of Education  
Division of Marinduque  
**RECORDS SECTION**  
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Signature: NOV 26 2024  
Date: \_\_\_\_\_ Time: \_\_\_\_\_

Office of the Schools Division Superintendent

**DIVISION MEMORANDUM**

TO: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
All Others Concerned

FROM: **LYNN G. MENDOZA, EdD**  
OIC, Schools Division Superintendent

For the SDS:

**JOHN M. CHAVEZ**  
Chief Education Supervisor, CID

SUBJECT: **ADMINISTRATION OF THE PHILIPPINE INFORMAL READING INVENTORY FOR KEY STAGES 2 AND 3 FOR SCHOOL YEAR 2024-2025**

DATE: November 22, 2024

1. Per attached Memorandum DM-CT-2024-447 from the Office of the Undersecretary for Curriculum and Teaching and Memorandum CLMD-2024-342 from the Office of the Regional Director, the Philippine Informal Reading Inventory (Phil-IRI) shall be administered to Key Stage 2 (Grades 4 to 6) and Key Stage 3 (Grades 7 to 10) learners for School Year 2024-2025.
2. School heads and teachers concerned are advised to refer to Phil-IRI Manual 2018 and to the attached Memoranda for the schedule of activities and general directions for administration of Phil-IRI for Key Stage 3. Materials are accessible through the given link.
3. A Division Orientation on the Administration of Phil-IRI for Key Stages 2 and 3 for School Year 2024-2025 will be held on December 5, 2024 at 8:00 AM onwards for elementary school heads and 1:00 PM onwards for secondary school heads and key teachers at Don Luis Hidalgo Memorial School, Malusak, Boac, Marinduque.
4. For immediate and wide dissemination.

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